

GIFTS AND HOSPITALITY REGISTER - Inspection date 7th September 2012

DEPARTMENT	NAME OF OFFICER	DATE COLLECTED	DATE RETURNED	COMMENT	Action to be taken	Amount of Gifts Declared	Type of Gifts.
COMMUNITY SERVICES	Admin Assistant 2348 - Christine Bradford	#####	#####	File contains Current Guidance and Forms	Return with no further action	0	
CSPD	Ann Bedford	#####	#####	File Contains Current Guidance and Forms	Remove after this years inspection as CSPD will be tagging onto the Bolsover Contact Centre Register.	0	
DEMOCRATIC	Kath Whittingham	#####	#####	File Contains Current Guidance and Forms	Return with no further action.	5	Box of Chocolates; pens; pads; mouse mat and mug - From Elections Supplier
ENVIRONMENTAL HEALTH	Sue Simmons	#####	#####	File Contains Current Guidance and Forms	Remove after this years inspection as Env. Health will now fall under NE.	10	1 pen; 1 year planner; 3 calendars; ice scrapers; pocket diaries; biro's and 2 bottles of red wine - From Various Suppliers.
FINANCIAL	Geoff Bagnall - Theresa Fletcher	#####	#####	File contains current Guidance and Forms	Return with no further action	2	2 x Red umbrellas with Travellers Logo - From Insurance company.
HOUSING	Peter Campbell - Cheryl Rhodes	#####	#####	File Contains Current Guidance and Forms	Return - explanation requested for travel expenses.	6	1 Bottle of wine; 2 Parker pens; 1 refund of travel Fee worth £109.80; 1 £10 M & S Voucher and 1 desk calendar.
HUMAN RESOURCES	Angela Grundy	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	
LEGAL	Sarah Sternberg	#####	#####	File Contains Current Guidance and Forms	Return with no further action.	3	Pens; Sandwich and Coffee and a box of chocolates - From a Councillor and Severn Trent
LEISURE	Lee Hickin	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	
CEO & CEPT	Jo Green	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	

Members	Jo Green	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	
PLANNING	James Arnold - Gill Kirby	#####	#####	File Contains Current Guidance and Forms	Return with no further action	1	Box of Chocolates. Refused as inappropriate:- Bottle of wine - from resident.
Street Services at the Depot	Christine Baggaley	#####	#####	File Contains Current Guidance and Forms	Return with no further action	12	Comedy/Presentation evening; 1 box of chocolates; 3 Calendars; 3 desk calendars; Boiled Sweets and 3 meals - From various Suppliers.
REGEN (CONSULTANCY, HSG STRA,ECO DEV)	Sue Simmons	#####	#####	File Contains Current Guidance and Forms	Return with message to Sue that in future it is required for them to complete the column that states whether the gift was "accepted" or "refused". This years entries have not had this column completed. Email sent to Sue regarding the above on 11/9/12	21	7 Calendars; 1 Diary; 2 Desk Pads; 2 Mugs; Mouse Mat; Coasters; 3 Key rings; 2 Pens; 1 Box of Chocolates and 1 Box of Hankies. .
REVENUES	Jane Lapins and CC - Alison Westray-Chapman	#####	#####	File Contains Current Guidance and Forms	Return with no further action	6	5 invitations to Christmas Party - worth approx £100; Calendars; pens; 1 tin of chocolates and 2 x bottles of wine.
Procurement	Bob Truswell	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	
Bolsover Contact Centre	Collected from Steph Whithead. Sally Banner - CC - Alison Donohoe in as she oversees the Contact Centres.	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	
Clowne Contact Centre	Sarah Smith	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	
Shirebrook Contact Centre	Lesley Botham	#####	#####	File Contains Current Guidance and Forms	Return with no further action	1	Box of Chocolates for the whole team from a resident.
S Normanton Contact Centre	Maxine Marriott	#####	#####	File Contains Current Guidance and Forms	Return with no further action	0	